



EMBLETON PARISH COUNCIL

<https://northumberlandparishes.uk/embleton>

Clerk: Sarah Trushell | clerk@embletonparishcouncil.gov.uk | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Monday 23rd March 2026 at 7:00pm** at Methodist Church, Christon Bank for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

- 106/25 Apologies for Absence** To receive and approve any apologies for absence.
- 107/25 Declaration of interests.** Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.
- 108/25 Public Participation** In accordance with Standing Orders, up to 15 minutes will be allocated for public questions or comments on agenda items or parish matters. The Chair may direct that a response be given at a later date.
- 109/25 Minutes of the Meeting of 2nd March 2026** To consider approval or amendment of the minutes as a true record.
- 110/25 Reports** To receive updates from the following and consider any recommendations requiring Council approval:
- a) County Councillor Wendy Pattison**
 - b) Embleton Joint Burial Committee**
 - c) Quarry Working Group**
 - d) Playpark Working Group**
 - e) Biodiversity Working Group**
 - f) Matters Arising** To receive an update on any items in progress that are not separate agenda items (for information only and to include the Clerk's report)
- 111/25 Communication Received**
- a) Bench Request** To consider a request for a memorial bench and to resolve any action.
- 112/25 Community Matters**
- a) Dunstan Steads Gate** To receive a report and confirm any necessary actions.
 - b) Village Water Fountain** To receive an update from the Guides and resolve any necessary actions.
- 113/25 Administration Matters**
- a) Governance Framework** To consider and adopt the Council's updated Governance Framework, including IT Policy, document and email retention policy, safeguarding, complaints, data protection, publication scheme, reserves policy
 - b) End of Year Preparations**
 - i) Review and approve the Asset Register
 - ii) Review and approve the Risk Register
 - iii) Appointment of Internal Auditor for 2025–26



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c) Casual Vacancies To note that two vacancies have arisen on the Council and that an election has been called to fill the vacancies.

114/25

Planning Matters

a) 26/00440/LBC and 26/00439/FUL Blue Bell Inn, Embleton, NE66 3UP

115/25

Financial Matters:

a) Transaction Report To receive and approve the report of financial transactions

b) Bank Reconciliation To receive and approve the bank reconciliation to 23/03/2026

c) Payments for Authorisation To consider and approve the schedule of payments for authorisation

116/25

Items for Information or Future Agenda To receive any items for information from Councillors and to note matters to be considered for inclusion on future agendas. No decisions will be made under this item.

117/25

Date of next and future meetings To confirm the date of the next meeting and agree the schedule of future meetings