

Embleton Joint Burial Committee

<https://northumberlandparishes.uk/embleton>

Clerk: Sarah Trushell | clerk@embletonparishcouncil.gov.uk | 07455 004164

**Minutes of the Meeting of Embleton Joint Burial Committee held on Friday 27th March 2026,
5:20pm at the Ladies Room, Creighton Hall, Embleton**

Present:

Councillors: Terry Howells (chair), Ann Fettis, Derek Gerrard, Karen Greenhoff, Derek Moss,
James Robertson, John Roper

Clerk: Sarah Trushell

Members of the Public: 0

47/25 Apologies for Absence: All members were present

48/25 Declaration of Interests. No declarations of interest were made.

49/25 Minutes of Last Meetings

a) Minutes of the Meeting of 23rd February 2026

The minutes of the meeting held on 23 February 2026 were approved as a true record and signed by the Chair

b) Minutes of the Meeting of 12th March 2026

The minutes of the meeting held on 12 March 2026 were approved as a true record and signed by the Chair.

50/25 Matters Arising from the Minutes

There were no matters arising that were not already covered elsewhere on the agenda.

51/25 Gateway Cottage

a) Maintenance / Repairs

The Chair provided an update on the current position regarding the property. It was noted that the original grant conditions require the property to remain as an affordable home, with a period of entrustment until 2058 (subject to confirmation). Members discussed whether repayment of the grant could remove this restriction and enable alternative use or sale. It was noted that affordable rent is defined as approximately 80% of market rent.

It was agreed that further clarity is required on eligibility criteria for tenants and the implications if no suitable tenant can be found.

b) Management Company

Members discussed the current management arrangements. It was agreed that further information is required before any decision is made.

It was agreed to invite Hotspur Property Management to be invited to attend a future meeting to provide information.

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52/25 Cemetery Matter

a) Maintenance

Members noted updates including the issue of a damaged grave.

It was agreed to purchase a grass spray marker to assist with grave layout.

Members discussed mapping cemetery trees and agreed to plant Sakura cherry trees at the east end.

The potential use of a robotic mower was raised; Cllr J. Robertson suggested further exploration.

It was agreed that Cllr J. Roper would speak with the contractor (Steve) regarding potential cost saving

53/25 Burial Board Administrative Matters

a) Burial Fees for 26/27 Financial Year

It was resolved to approve the following fees for the 2026/27 financial year:

- Burial fee £885
- Burial fee (ashes) £270
- Purchase of plot £340
- Purchase of plot (double depth) £440
- Permission for erecting a headstone £340
- Permission for additional inscription £110
- Permission to fix a plaque to the memorial wall £280
- All cemetery charges to be waived for interments of children under 16 years of age.
- Search of records (administrative) £75
- Genealogical or extended search £50 (from)

54/25 Financial Report

a) Bank Balance The current bank balance of £2,837.28 was noted

b) Transactions Report The transactions report was received and duly acknowledged

c) Payments to Approve The schedule of payments were approved:

* Clerk Wages REDACTED

55/25 Items for Information or Future Agenda

A request from Craster regarding newly installed bins obstructing the war graves sign was noted.

56/25 Date of Next Meeting

The next scheduled meeting to be confirmed.