



EMBLETON PARISH COUNCIL

<https://northumberlandparishes.uk/embleton>

Clerk: Sarah Trushell | clerk@embletonparishcouncil.gov.uk | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Monday 3rd August 2026** at Creighton Hall, Embleton for the purpose of transacting the following business.

These meetings will commence immediately following the conclusion of the Annual Parish Meeting.

Members of the public and press are invited to attend.

Please note that meetings may be audio recorded by the Clerk solely for administrative purposes connected with the drafting of minutes.

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

1. **Apologies for Absence** To receive and approve any apologies for absence.
2. **Declarations of interest.** Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.
3. **Minutes of the Previous Meeting** To consider approval or amendment of the minutes of June 22nd as a true record.
4. **Reports** To receive updates from the following and consider any recommendations requiring Council approval:
 - a) **County Councillor Wendy Pattison**
 - b) **Embleton Joint Burial Committee**
 - c) **Quarry Working Group**
 - d) **Playpark Working Group**
To include approval of crowdfunding and a fundraising letter for holiday premises.
 - e) **Biodiversity Working Group**
 - f) **Fireworks Working Group**
 - g) **Matters Arising** To receive updates on outstanding items not listed elsewhere on the agenda.
5. **Community Matters**
 - a) **Bus Stop Timetable Volunteer Scheme** To consider whether the Parish Council wishes to participate in Northumberland County Council's Bus Stop Timetable Volunteer Scheme and agree any necessary actions.
 - b) **Greyfield Estate Development** To receive an update on the Greyfield Estate development, consider correspondence received, and agree any actions arising.
 - c) **Christon Bank Chapel** To receive an update regarding Christon Bank Chapel and to consider any further action.
 - d) **Traffic Management and Speeding Concerns** To receive an update on traffic management matters, including the proposed interactive speed sign, and to consider any actions arising.



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- e) **First Aid Training** To consider the provision of first aid training for councillors and residents, including any available training opportunities and associated costs.
6. **Administration Matters**
- a) **Dunstan Steads Campsite:** To consider whether the Parish Council wishes to take any further action following the Prior Approval decision.
- b) **Safeguarding / Children and Young Persons Policy** To receive an update on the development of a Safeguarding and Children and Young Persons Policy, including consideration of any draft policy or recommendations received, and to agree the next steps.
- c) **Tree mapping** To receive an update on the use of the Council's mapping software for identifying trees in Parish Council ownership and to allocate responsibility for completing the mapping exercise.
- d) **Council Communications** To consider the Council's expectations regarding councillors communicating with third parties on matters affecting the Parish Council, and to agree any guidance considered appropriate.
7. **Planning Matters** To consider the following applications and approve the Council's response.
- a) **26/02689/FUL** (4 Station Cottages Christon Bank)
8. **Financial Matters:**
- a) **Transaction Report** To receive and approve the report of financial transactions
- b) **Bank Reconciliation** To receive and approve the bank reconciliation
- c) **Payments for Authorisation** To consider and approve the schedule of payments for authorisation and to include approval for the purchase of 2 Christmas trees.
- d) **Christmas Trees** To consider authorising the purchase of Christmas trees for Embleton and Christon Bank.
- e) **AGAR 2025/26** To receive the Internal Auditor's Report, approve the completed Annual Governance and Accountability Return for submission, authorise the Chair to sign the Annual Governance Statement and Accounting Statements (where required), and authorise the Clerk to submit the AGAR to the external auditor.
9. **Items for Information or Future Agenda** To receive any items for information from Councillors and to note matters to be considered for inclusion on future agendas. No decisions will be made under this item.
10. **Date of next meeting** To confirm the date of the next meeting.