

Embleton Joint Burial Committee

<https://northumberlandparishes.uk/embleton>

Clerk: Sarah Trushell | clerk@embletonparishcouncil.gov.uk | 07455 004164

**Minutes of the Meeting of Embleton Joint Burial Committee held on Monday 24th August 2026,
6:00pm at Spitalford Cemetery, Embleton**

Present:

Councillors: Terry Howells (chair), Robert Cornall, Derek Gerrard, James Robertson, John Roper, Martin Smith

Clerk: Sarah Trushell

1. Apologies for Absence

Apologies were received from Karen Greenhoff

2. Declaration of Interests.

No declarations of interest were made.

3. Minutes of Last Meetings

The minutes of the meeting held on 29th June 2026 were approved.

4. Matters Arising from the Minutes

No items were raised

5. Gateway Cottage Matters

a) General tenancy update

The Committee received a general tenancy update and agreed that the Clerk would liaise with the managing agent and take any necessary follow-up action.

b) Maintenance / Repairs

It was agreed that the Clerk would obtain measurements from Hotspur and seek quotations for suitable floor coverings for the entrance.

6. Cemetery Matters

a) Maintenance

It was resolved to proceed with the grave-restoration works in accordance with the quotation received.

The Clerk would confirm the insurance arrangements for volunteers, check bin collections with Northumberland County Council, and arrange the agreed tree works.

b) Future Works

It was agreed to mow the proposed remembrance-area site and review its suitability.

The Working Party would confirm any names believed to be missing from the war memorial. Subject to confirmation, the Clerk would obtain a quotation for the names to be added.

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7. Financial Matters

a) Bank Balance

The current balance of £3,293.33 was noted

b) Transactions Report

The transaction report was noted

c) Payments to Approve

Clerks wages [redacted]

8. Items for Information or Future Agenda

The Committee noted that volunteer arrangements, remembrance-area proposals and war-memorial names would be kept under review.

9. Date of Next Meeting

The next meeting date is to be confirmed. An extraordinary meeting may be called if required.